



## American Youth Soccer Organization Tournament Authorization Form

Name of Tournament \_\_\_\_\_

Hosting Region/Area/Section \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Scope\* \_\_\_\_\_

\*Scope is defined: **Area** (open to AYSO teams from Area only), **Section** (open to AYSO teams from Section only) **AYSO Invitational** (AYSO teams only), **AYSO Open Invitational** (AYSO and non-AYSO teams), **International** (AYSO, non-AYSO and international teams – in compliance with USSF policies).

Tournament Director Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_ Fax # \_\_\_\_\_ e-mail \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date(s) of Tournament \_\_\_\_\_ Age Divisions \_\_\_\_\_

Tournament Location (City) \_\_\_\_\_ Fee \_\_\_\_\_ No. of Teams \_\_\_\_\_

List Tournament on AYSO Web site  Yes  No Web Address \_\_\_\_\_

List Tournament in Tournament Talk  Yes  No Phone # to publish \_\_\_\_\_

**Please send this form with the items listed below for the appropriate authorizing signatures.** Tournament scope determines authorizing level. **Area** = Area Director, **Section** = Area Director and Section Director, **AYSO** or **Open Invitational** and **International** = Area Director, Section Director and NSTC. Form/materials should be submitted at least three months prior to tournament date. Tournament cannot be authorized without this information. When authorized, a confirmation letter will be mailed from the NSTC.

**\*Tournament Invitation – information to invitees, including plans for profit spending**

**\*Budget and verification of AYSO National Accounting Program account**

**\*Financial Statement from previous year's tournament (if held) showing income, expenses and profit (loss) and disposition statement of any profits (what profit spent on)**

**\*Tournament Organization (staff or board list)**

**\*Tournament Rules and Regulations – must include alternate “rain date” and/or refund policy if tournament were to be canceled**

**\*Referee Plan – how officiating of tournament will be covered**

Will tournament include any regulation length games that could be used for referee upgrades or assessments?  Yes  No

**I have reviewed for conformity to the Tournament Handbook and hereby authorize this tournament.**

\_\_\_\_\_  
Signature of Regional Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Area Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Section Director

\_\_\_\_\_  
Date

National Director of Tournaments initials and date of approval: \_\_\_\_\_

**[Note: Date received at NSTC \_\_\_\_\_ Date forwarded to the National Director of Tournaments \_\_\_\_\_]**

Refund Policy Statement (required by AYSO): A full refund will be issued if the tournament is canceled and cannot be rescheduled. If a team withdraws from the tournament 30 days or more prior to the tournament, a full refund is given. If less than 30 days, no refund required unless a replacement team is found.