

BY-LAWS OF  
THE CENTRAL GEORGIA AMATEUR RADIO CLUB, INC.  
OF WARNER ROBINS, GEORGIA

ARTICLE I. NAME

The name of this non-profit organization shall be The Central Georgia Amateur Radio Club, Inc.

ARTICLE II. OBJECTIVES

The objectives of this club are to encourage the participation in amateur radio activities and to give assistance in communications to governmental agencies and non-profit organizations when needed.

ARTICLE III. MEMBERSHIP

A completed application for membership shall be submitted to the Board of Directors. With the acceptance of 2/3 of the Board, the application shall be submitted to the members, with the Board's recommendation, at the following meeting. Approval requires a 7/8 majority of members present.

SECTION A. REGULAR MEMBERS

1. Shall be those in good standing with all dues and fees paid and shall have the right to vote and hold office.

SECTION B. HONORARY MEMBER

1. An honorary membership of one year may be issued to a member who has made special contributions to amateur radio. Payment of dues shall be waived for this period. (See Article VII, Nominations, Para. 3.)

ARTICLE IV. OFFICERS

SECTION A. ELECTED OFFICERS

1. Elected officers shall be the President, Vice-President, Secretary/Treasurer, and two Directors elected-at-large. All elected officers shall be members in good standing and shall hold a valid amateur radio license.

SECTION B. DUTIES

1. The President shall conduct all business meetings and Board meetings and appoint all committee chairmen and shall perform any other necessary duties.

2. The Vice-President shall perform the duties of the President when required.
3. The Secretary/Treasurer shall keep complete records of all meetings and shall be custodian of all funds and have a current membership list and a treasury report available upon request.

#### SECTION C. BOARD OF DIRECTORS

1. Shall be the President, Vice-President, Secretary/Treasurer, immediate past President and two members elected-at-large.
  - a. The Board of Directors shall meet a minimum of quarterly.
2. The terms for office for all officers shall be for one year.
3. Vacancies in office shall be filled by Presidential appointment with the approval of the Board of Directors. The Vice-President shall succeed to the office of President in case of a vacancy.

#### ARTICLE V. MEETINGS

1. Regular meetings shall be held on the second Thursday of each month at 7:30 PM.
2. Special meetings shall be called by the President, Board of Directors or  $\frac{1}{4}$  of the total membership whose names must appear on the request. Previous notice of seven days is required.
3. A quorum shall be a majority of those present.

#### ARTICLE VI. STANDING COMMITTEES

1. Standing committees stand be Hamfest, Newsletter, Repeater, Program and Publicity.
  - a. Hamfest Committee Chairman shall be responsible for the overall coordination and planning for the annual Hamfest. The appointment of the Chairman shall be seven months prior to the Hamfest date.
  - b. The Newsletter Editor is responsible for the preparation, publication, and distribution of the newsletter.
  - c. The Repeater Chairman is responsible for the selection of the Repeater Committee, maintenance, programming and the training of the repeater control operators.
  - d. The Program Chairman shall organize club activities and keep the Publicity Chairman advised.

e. The Publicity Chairman is responsible for contacting the news media and other pertinent sources to inform them of the club activities that would be of interest to the general public.

2. Special committees shall be appointed by the President as needed.

## ARTICLE VII. NOMINATIONS

The Nominating Committee of three members shall be appointed by the President at the regular September meeting.

1. A list of candidates shall be presented to the membership at the October regular meeting at which time nominations from the floor will be accepted.

2. No member may be nominated for more than one office.

3. Members may also be nominated for an honorary membership and an Amateur Radio Operator of the Year. These members may also be nominated for an office. Only one honorary membership and Amateur Radio Operator of the Year will be awarded per year.

## ARTICLE VIII. ELECTIONS

Ballots shall be counted during the regular November meeting by a committee of three members appointed by the President. Anyone who is a candidate on the ballot shall not be a member of this committee. Ballots shall then be given to the Secretary/Treasurer to be kept on file for a minimum of 60 days.

1. Ballots shall be provided by the Secretary/Treasurer.

2. Absentee ballots will be available upon request 10 days prior to the regular November meeting.

a. Ballots must be enclosed in a sealed, plain envelope. This sealed envelope shall be enclosed in another envelope, addressed to the Secretary/Treasurer postmarked no later than 5 days prior to the election. These ballots will not be opened until the counting of the total ballots.

3. Installation of officers shall be at the regular December meeting at which time they shall assume their duties of office.

## ARTICLE IX. DUES

SECTION A. Dues shall be paid upon membership acceptance payable for one year to date. Delinquent is 90 days from due date.

1. Dues shall be \$20.00 per year with the following exceptions.
2. Dues for members under 18 years of age, members on limited income and spouses of members shall pay \$10.00 annual dues.
3. An honorary member pays no dues.
4. Families of 3 or more members, residing in the same household, shall pay \$35.00 per year for the entire family.

#### SECTION B. SPECIAL ASSESSMENTS

1. The Board of Directors may levy a special assessment for particular projects with the approval of 2/3 vote of the membership at a regular meeting. Previous notice of 14 days is required.

#### ARTICLE X. EXPENDITURES

1. Expenditure such as sympathy cards, flowers, etc., shall not exceed \$25.00 per event.
2. Unexpected operating expenditures not exceeding \$75.00 shall be authorized by the President, and in case of his absence, the next highest club officer available. Expenditures between \$75.00 and \$150.00 shall require the approval of the Board of Directors. Expenditures exceeding \$150.00 shall require a general membership vote. If a regular meeting is not imminent, a phone call vote shall be taken.

#### ARTICLE XI. REMOVAL FROM MEMBERSHIP

##### SECTION A. Members may be removed for the following reasons.

1. Conduct unbecoming an amateur radio operator as defined by the Rules and Regulations outlined by the Federal Communications Commission (FCC). Member need not have received a notice of violation from the FCC for this rule to be applicable.
2. Conduct considered unsupportive of, disruptive to and antagonistic toward established club policies and activities.
3. Lack of courteous behavior both in person and on the air.
4. Non-payment of dues and assessments.

SECTION B. Removal of a member requires a majority vote at a regular meeting. A majority vote means a majority of the votes actually cast (See Roberts Rules of Order). Before a vote can be taken the club is required to provide at least a 14-day notice to the person that such action is being considered.

ARTICLE XII. AMENDMENTS

These By-Laws may be amended by a 2/3 majority vote at any regular meeting provided a previous notice of at least 14 days is given.

ARTICLE XIII. PARLIMENTARY AUTHORITY

SECTION A. The parliamentary Authority for this club shall be Roberts Rules of Order which are not inconsistent with these By-Laws and any special rules of order this club may adopt.

SECTION B. Each article in these By-Laws shall have equal authority.

\*\*\*\*\* End of Document \*\*\*\*\*

NOTE: These By-Laws were last amended and approved on January 12, 1996, and signed by then-current club President Gene McKinley, KD4NGB. They were converted to electronic format by use of OCR for internet posting by club Secretary/Treasurer Bill Atkins. KC4WU on January 13, 2007.