

**QUESTIONNAIRE**  
**CORPORATION/LIMITED LIABILITY COMPANY**

1. Name of the organization \_\_\_\_\_ (*subject to name availability; Attorney will check with Secretary of State before completing corporate documents*)

Business address \_\_\_\_\_ (*cannot be P.O. Box*)

Mailing address (if different) \_\_\_\_\_

2. Owners' Name	Address	Social Security Number
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1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

3. Division of ownership (50/50; 51/49, etc.)

<i>Name</i>	<i>Percentage</i>	<i>Name</i>	<i>Percentage</i>
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1. _____		4. _____	
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2. _____		5. _____	
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3. _____		6. _____	
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4. Nature of business:

5. Officers of the company:

President: \_\_\_\_\_

Vice President: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Secretary: \_\_\_\_\_

\_\_\_\_\_ (Other) \_\_\_\_\_

\_\_\_\_\_ (Other) \_\_\_\_\_

**Note:** *President, treasurer, secretary are the minimum officers for a corporation. With an LLC, we can have traditional officers, or we can create different officers, like Production Manager and Sales Manager, or any other type of variations. The traditional officers are best, but sometimes when clients want to be true co-equals, we divide the jobs into the areas which they will work, and call them equal.*

6. Name and address for Registered Agent: \_\_\_\_\_

\_\_\_\_\_

*(this is the person who receives service of process in the event the organization is being sued, or notices from the secretary of state. It has to be a resident of the State of Nebraska. If need be, my office can serve as Registered Agent.)*

7. Name of the bank where you'll conduct your main banking \_\_\_\_\_.

8. Any other unusual circumstance that you think I should know about (shareholder is a minor, is a foreign citizen, is a trustee of a trust):

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