

MALLORY DOLPHINS SWIM TEAM VOLUNTEER INFORMATION

PARENTAL PARTICIPATION IS THE
KEY TO A SUCCESSFUL TEAM!

If possible, parents are requested to volunteer at ALL meets.
Home Meets – over 125 volunteers are needed.
Away Meets – over 67 volunteers are needed.

**Parents are asked to sign up for a
minimum of 3 volunteer positions.**

VOLUNTEER POSITIONS	NUMBER NEEDED	
	Home Meets	Away Meets
Meet Director	1	1
Team Representatives	2	2
Volunteer Coordinator	1	1
Age Group Parents	12+	12+
Check In	1	1
Announcer	1	
Programs	1	
Referee (VBSL Training Required)	1	
Starter (VBSL Training Required)	1	
Place Judge	1/1	
Stroke & Turn Judges (VBSL Training Required)	3/3	3/3
Head Timer	1	
Timers	9/9	9/9
Runners	4/4	
Starting Line Verifier	1	1
First in Heat Stamp	1/1	
Hospitality	4/4	
Timing System Operator (CTS Training Required)	1	
Time Verifier	1	1
Scorer (Computer Entry, VBSL Training Required)	1	
Scoring Verifier	1	1
Results Poster	1/1	
Ribbons	3	3
Clerks of Course	2	2
Shepherds	4/4	4/4
Concessions Setup (Saturday Morning)	3	
Concessions	6/6	
Grillers	4	
Setup (Friday Night)	10+	
Cleanup	10+	10+
Total	125+	67+

*Note: ## indicates number of volunteers for each half of the swim meet.
NUMBERS DO NOT REFLECT OTHER TEAM'S VOLUNTEERS.*

VOLUNTEER POSITION DESCRIPTIONS

More detailed descriptions will be given at the Parents' Meeting.

Swim Meet 101 Sunday June 7

SWIM TEAM COMMITTEE POSITIONS

- * **Meet Directors:** David Schinderle and Dorothy Edwards
- * **Team Representatives:** Michele Dinsmore & Roxanne Pegram
- * **Volunteer Coordinator:** Margot Patzer

POSITIONS WITH CTS/VBSL TRAINING REQUIRED

- * **Referee:** runs the meet; head official.
- * **Starter:** starts each heat with an electronic starting system.
- * **Place Judge:** records the order of finish for each heat.
- * **Stroke & Turn Judge:** monitors strokes & turns; records disqualifications (DQs).
- * **Timing System Operator:** operates electronic timing system.
- * **Scorer (Computer Entry):** operates computer with meet software.

VBSL TRAINING

June 6th – Green Run

8:00 – 9:00 a.m., Referee & Starter
9:00 – 11:00 a.m., Stroke & Turn Judge

June 8th – Green Run

7:00 p.m., Scorer (Computer Entry)

* June 10th – Mallory Country Club *

6:00 – 7:00 p.m., Referee & Starter
7:00 – 9:00 p.m., Stroke & Turn Judge

OTHER POSITIONS

- * **Age Group Parent:** coordinates age group swimmers (6&U Boys, 6&U Girls, 8&U Boys, 8&U Girls, 10&U Boys, 10&U Girls, 12&U Boys, 12&U Girls, 14&U Boys, 14&U Girls, 18&U Boys, 18&U Girls).
- * **Check In:** checks in swimmers; reports scratches to coaching staff.
- * **Announcer:** makes announcements as needed (events for Clerk of Course, results, etc.)
- * **Programs:** sells meet programs.
- * **Head Timer:** supervises timers.
- * **Timer:** operates timing system button (or stopwatch); records times on time card.

- * **Runner:** collects DQs & time cards; delivers to scorer.
- * **Starting Line Verifier:** organizes swimmers in the starting area.
- * **First in Heat Stamp:** awards each heat winner a stamp.
- * **Hospitality:** prepares & delivers water to volunteers.
- * **Time Verifier:** assists Timing System Operator; determines official time prior to computer entry.
- * **Scoring Verifier:** verifies computer results match time cards.
- * **Results Poster:** posts event results after verification.
- * **Ribbons:** places labels on ribbons; files ribbons in swimmer folders.
- * **Clerk of Course:** organizes swimmers for each event by heat and lane.
- * **Shepherd:** delivers lined up swimmers from Clerk of Course to starting area.
- * **Concessions Setup (Saturday Morning):** prepares concessions for opening.
- * **Concessions:** prepares & sells concessions.
- * **Grillers:** grills eggs, hamburgers & hot dogs for concessions.

**EACH FAMILY MUST BRING A CONTRIBUTION
FOR CONCESSIONS TO EVERY HOME MEET.**

A Concessions Signup Sheet will be posted at the Pool Front Desk.

- * **Setup (Friday Night):** prepares facility for meet (benches, chairs, equipment, etc.).
- * **Cleanup:** prepares facility for opening after meet.