

**Regular Meeting of the Governing Board**

**Tuesday, January 10, 2005**

**Time: 5:30 p.m.**  
**Place: Fine Arts Center, Multi-purpose room 2**  
**33606 N 60<sup>th</sup> St., Cave Creek, AZ 85331**

**Members of the Board**

Mark Warren, President

Stephanie Reese, Clerk

Lisa Doche, member

Javier Ledesma, member

Marvin Christensen, member

The Governing Board reserves the right to move into executive session for the legal advice with its attorneys for any item listed on the Agenda, in person or by telephone, pursuant to A.R.S. § 38-431.03.A.3. Members of the Governing Board will attend either in person or by telephone conference call.

ENTERTAINMENT PROVIDED BY: NONE

**APPROVED MINUTES (Approved at the February 7, 2006 Meeting)**

**1. OPENING**

Meeting was called to order at 5:35 p.m. Board members present: Mr. Mark Warren, Board President, Ms. Stephanie Reese, Clerk, Board Members Mr. Javier Ledesma, Ms. Lisa Doche, and Dr. Marvin Christensen. Cabinet Members present Dr. Tacy Ashby, Superintendent, Dr. Debbi Burdick, Associate Superintendent of Teaching and Learning, Dr. Kent Frison, Associate Superintendent of Operations and Finance and Ms. Patti Tussey, Executive Director of Human Resources. Pledge of Allegiance was said. Call to fill out forms for Unscheduled Public Appearances/Address Agenda Items.

**1.5 2006 Board Organizational Structure** – Ms. Reese nominated Mr. Warren to continue as Governing Board President to provide continuity for our community. Ms. Doche nominated Mr. Ledesma. There were three votes for Mr. Ledesma and two for Mr. Warren. Mr. Ledesma became the new Governing Board President. Mr. Ledesma nominated Ms. Reese to continue as Governing Board Clerk, five votes for Ms. Reese. Ms. Reese continues as Governing Board Clerk.

**1.6 Governing Board Calendar of Meetings for 2006-2007** – Superintendent Ashby asked for items to be approved as presented. Mr. Ledesma made the motion, Ms. Reese moved, Mr. Warren seconded. Ms. Reese asked to move the February 14<sup>th</sup> meeting date, all agreed and date was moved to February 7<sup>th</sup> pending confirmation from Administration. Mr. Ledesma made a motion to accept as corrected, no further discussion. Motion passed unanimously.

**1.7 Formal Adoption of Agenda** - Mr. Ledesma pulled item 4.4 for discussion, moved to before/prior new business. Mr. Warren moved, Ms. Doche seconded, motion passed unanimously.

**1.8 President's Report** – Mr. Ledesma asked Mr. Warren to conduct the President's report. Mr. Warren discussed legislation being brought forward by Whispering Hills homeowners in response to Deer Valley's decision to not let them annex into CCUSD. Mr. Warren has received calls from Deer Valley Governing Board, who is upset that the legislation is being submitted. Mr. Warren handed out a copy of the bill which would allow minor adjustment to adjacent areas between Districts, with only the receiving District's approval.

Mr. Warren has also been contacted by ASBA and asked to join the legislative committee. He intends to accept.

**1.8 A** – The Short Term Program and Facilities Committee has conducted their final meeting and will be preparing a recommendation to give to Superintendent Ashby. Superintendent Ashby will then bring a recommendation to the Board in February.

**1.8 B** – The Job Embedded Professional Growth Committee has lost some members, but still maintains approximately 20-25 members. They are doing a great job of facilitation and have developed four options. There will be a survey going out to the public with one of the questions related to 301 funds and how they are being spent in the District. Dr. Frison did inform the Board that there are three categories of funds and how they can be spent are described in law. The District

will work within regulations and use the monies as allowed. Dr. Burdick stated that the law is very specific on how these funds can be used but it still allows different schools to utilize the funds in different manners.

1.8 C – Board Comments – Ms. Doche will be a part of the foreign exchange program through her membership in the Rotary Club. She will be hosting a student from Venezuela. Mr. Ledesma pointed out an article in the 101 North newspaper about girls basketball and Coach Dolezal.

**1.9 Superintendent's Report** – Superintendent Ashby wished all a Happy New Year and thanked everyone for their hard work and commitment. She thanked former Governing Board President, Mr. Warren for his commitment and support and thanked Ms. Reese for continuing as Board Clerk. Superintendent Ashby is looking forward to working with the new Governing Board President, Mr. Ledesma. Superintendent Ashby thanked the Principals and Staff for a smooth and wonderful reopening. Desert Sun returned to new playground equipment and it was rumored that Principal Shaver was the first to go down the slide. Superintendent Ashby thanked all patrons and community members for their tax credit donations and let the Board know that a tax credit report will be submitted to them in February. Superintendent Ashby introduced the new Interim Principal at Cactus Shadows High School, Mr. Sid Bailey. There will be bio information on Mr. Bailey in the new Cave Creek Courier District Newsletter. Ms. Nedda Shafir will be preparing the District's newsletter. Superintendent Ashby also thanked the committees for their hard work.

Superintendent Ashby made a call for a Long Range Facilities Planning Committee. The committee will have two charges. One, to make a recommendation to the Superintendent for the use of 2000 Bond monies for the construction of a new elementary school and/or a new high school and/or potential improvements to school grounds and/or construction of new school buildings. The second charge will be for the committee to review the adequacy of current facility conditions to determine long range needs. Superintendent Ashby asked for two Board members, 10-13 community members and Administration and Schools to make up the committee. Dr. Christensen volunteered to serve. Ms. Doche asked the Superintendent to consider feedback from the Short Range committee regarding size of committee and having every voice heard. Would like to see balance on the committee. Mr. Ledesma also volunteered to serve pending the selection of meeting dates.

Superintendent Ashby called for a second committee, the Calendar Review Committee. Although the 06-07 calendar is in place, Superintendent Ashby requests that the committee review the calendar, recommend any changes, develop a similar format for 07-08 and select and place on the 06-07 calendar a high school graduation date. This committee would also review any recommendations from the Job Embedded Professional Growth Committee. Asked to serve would be one Board Member, 3-5 committee members, and selected Principals and school representatives. Ms. Reese volunteered to serve.

2. **PUBLIC COMMENTS** – There were no unscheduled public appearances

3. **PRESENTATIONS**

**3.1 Rotary Presentation of Dictionaries/Action** – Dr. Burdick introduced the President of the Carefree/Cave Creek Rotary Club, Sharon Schiffhauer. The Rotary has donated a dictionary to every 3<sup>rd</sup> grade student in CCUSD. Research has shown that approximately four people per student will benefit from the use of the dictionaries. The Rotary Club is committed to serve families and youth. They also sponsor the foreign exchange program in our community and are the largest privately funded program in the United States. Mr. Ledesma motioned, Ms. Reese moved, Mr. Warren seconded. Ms. Doche thanked the Rotary Club for their lovely donation. Mr. Ledesma asked how soon the students would receive the dictionaries and the response was some time next week. Mr. Ledesma asked if there would be some type of ceremony and Dr. Burdick stated she would follow up on it. Motion passed unanimously.

**3.2 Demographics Presentation** – Dr. Frison introduced Mr. Rick Brammer from Applied Economics, our demographics company. Mr. Brammer gave the Board the annual enrollment and demographic update. Figures show a decrease in the pace of our growth, but still show an increase in enrollment of approximately 200 students per year. Mr. Brammer also pointed out that the composition of these additional students grade level has changed. We will continue to enroll more high school students due to the increase in housing property values. Mr. Brammer provided a hard copy of his report to the Board for their information. It was noted that this same report was presented and submitted to the Short Range Facilities Planning Committee and is available on the CCUSD website. The Long Range Facilities Planning Committee will also be able to utilize this information for their recommendations.

**3.3 Construction Update** – Dr. Frison introduced Mr. Roehler, the Director of Facilities and Construction, to present a construction update to the Board. They are almost ready to close out the elementary school, HTES. There are a few minor outstanding items such as sidewalks, fencing and sprinklers that should be completed soon. The flex school is 20% complete to date and is right on track for their completion deadline and spending. Mr. Roehler provided a detailed handout to the Board for construction costs to this point. It was noted that Archon, one of the Districts sub contractors has gone under, but fortunately 98% of their contracted work is complete. Their bonding company will complete any unfinished projects. Dr. Frison pointed out how lucky we were as Archon had dozens of uncompleted projects.

4. **CONSENT AGENDA** – Motion to approve consent agenda as presented. Mr. Warren moved and Dr. Christensen seconded. Motion passed unanimously.

5. **OLD BUSINESS** – There was no old business.

**Pulled Agenda Item 4.4** – Mr. Ledesma moved to accept amended item, Mr. Warren moved, Ms. Doche seconded. Mr. Ledesma stated that this item was pulled due to valuable information included in the report. The Board requested the information be broken down into an additional quarterly report that would provide the enrollment and budget information contained in the charts. Motion passed unanimously.

6. **NEW BUSINESS**

6.1 AD) Donations: A list of all donations were presented by Superintendent Ashby, all donations were thanked and approved by the Governing Board. Moved by Ms. Reese, seconded by Mr. Warren.

6.2 AD) Community Education Enrichment Camp/Classes – Dr. Burdick asked Ms. Evelyn Holbrook to present information. The camp/classes are the same as offered in the Fall with a few additions. A handout was presented to the Board and a Brochure will be sent out if/when the programs are approved by the Board. Mr. Ledesma made a motion, Ms. Doche moved, Dr. Christensen seconded. Motion passed unanimously.

6.3 AD) Review of Grievance Policy & Regulation, 1<sup>st</sup> Reading – Ms. Patti Tussey presented the 1<sup>st</sup> reading of the grievance policy and regulations to the Board. The Board requested attention to potential problems found in the previous policy and asked to make sure those issues were addressed in new policy. Ms. Tussey will review any questions with Board members and assured the Board that the issues were or will be addressed in the new policy. Once the policy is approved (at the 2<sup>nd</sup> reading), all staff will be trained on the policy. It was noted that the policy was drawn up in conjunction with legal counsel, and that Linda Garvin, President of CCEA has had an opportunity to review. The Board would like to see more levels for mediation and arbitration in situations involving the Superintendent. Ms. Tussey noted that the 2<sup>nd</sup> reading would be the opportunity for the Board to vote, but that they could at that time recommend a 3<sup>rd</sup> reading.

6.4 AD) Cactus Foothills Little League Grant to Improve DAMS Fields – Dr. Frison asked Mr. Roehler to update the Board on this donation. Mr. Ledesma motioned, Ms. Doche moved, Mr. Warren seconded. Dr. Christensen asked for information on any complaints the inclusion of lights might bring from the community. Mr. Roehler stated that there was the possibility of

complaints, but that CFLL has done everything possible to put in the newest technology for light pollution reduction. There was some discussion with Steve Scarpulla, a representative from CFLL, on the specific field improvements. Mr. Roehler will keep the Board up to date as to the progress of improvements and any community complaints. There was also a discussion regarding light wastage at LMES and the possibility of upgrading the timing device on the field lights. Mr. Roehler will be looking into it. Motion passed unanimously.

6.5 AD) CSHS New Course Offerings – Dr. Burdick and Ms. Monica Barrett presented information regarding new course offerings at the high school. Ms. Reese moved, Mr. Warren seconded. After some discussion regarding the details of the agenda item, motion passed unanimously.

6.6 AD) Intergovernmental Agreement for Title I Private Schools Services – Dr. Frison presented information regarding the IGA for Title I Private Schools Services. Several school districts have entered into a consortium to provide Federally mandated services to Title I Private School students in a more efficient and cost effective way. Mr. Warren moved, Ms. Doche seconded, motion passed unanimously.

**7. INFORMATION/REPORTS – None**

**8. UPCOMING CALENDAR EVENTS** – Superintendent Ashby added the high school Principal selection process to future agenda items. All TBD items need to be scheduled with the new Board President and Clerk. Ms. Doche requested that TBD items be prioritized by Administration. Work Study scheduled for February 16<sup>th</sup>, start time 5:30 p.m. Mr. Ledesma added as a non priority future agenda item: Discussion about civilian facilities board with Mr. Roehler and Dr. Frison. Calendar dates added: Tuesday January 17<sup>th</sup> – 8<sup>th</sup> Grade Parent Night at Northridge Church 6:30-8:30 p.m. January 26<sup>th</sup> – Safety Forum Community meeting, time and place is finalized and will be e-mailed by Dr. Burdick to Cabinet and Board. Information will be sent to parents in District Newsletter and flyers from site. March 11<sup>th</sup> full day Educational Summit for community, Principals and Sites.

Mr. Ledesma thanked everyone for being given the opportunity to serve as Governing Board President and commended his fellow Board Members for bringing talent, high energy and a commitment to the students and community. Mr. Ledesma sees his role as a facilitator and that there is a Board agenda not personal agendas. He is looking forward to putting together a strategic plan that is community supported and looking forward to continuing to make good decisions as a Board.

**9. ADJOURNMENT** – Motion to convene into Executive Session by Mr. Ledesma, moved by Mr. Warren, seconded by Ms. Doche. Motion passed unanimously.

Dated this 10<sup>th</sup> day of January, 2006

By *Vanessa Poincelot*

Vanessa Poincelot  
Administrative Assistant  
Cave Creek Unified School District