

Regular Meeting of the Governing Board

Tuesday, May 9, 2006

Time: 5:30 p.m.
Place: Fine Arts Center, Multi-Purpose Room 2
33606 N 60th St., Cave Creek, AZ 85331

Members of the Board

Javier Ledesma, President
Stephanie Reese, Clerk
Marvin Christensen, member
Lisa Doche, member
Mark Warren, member

APPROVED MEETING MINUTES- approved at the 6/13/06 meeting

1. OPENING

Meeting was called to order at 5:34 p.m. Board Members present: Mr. Javier Ledesma, Board President, Ms. Stephanie Reese, Clerk, Board Members Dr. Marvin Christensen, Ms. Lisa Doche and Mr. Mark Warren. Cabinet Members present Dr. Tacy Ashby, Superintendent, Dr. Debbi Burdick, Associate Superintendent of Teaching and Learning, Dr. Kent Frison, Associate Superintendent of Operations and Finance and Ms. Patti Tussey, Executive Director of Human Resources. Pledge of Allegiance was said. Call to fill out forms for Unscheduled Public Appearances/Address Agenda Items was made. Call for Formal Adoption of the Agenda was made. Mr. Warren moved and Ms. Reese seconded. Motion passed unanimously.

1.6 President's Report – Mr. Ledesma deferred to Mr. Warren:

A. Board Comments – The final meeting for the Wellness Committee was last night. Recommendations coming from the committee will be provided to Dr. Ashby for future recommendation to the Board. Legislative update: Bill 1094 passed and is with Governor for signature. The County Superintendent's office has to call for an election this summer relative to Bill 1094. The controversial Boone bill, (removal of career ladder) didn't pass. Other topics under discussion: State mandated minimum salary for teachers, state wage scale, and allowing for emergency certification for professionals to be teachers.

1.7 Superintendent's Report – It is Teacher and Staff Appreciation Week and Dr. Ashby had members stand and be recognized. It is also National Nurse's Day on May 10. Board Members were invited to attend a new teacher reception on Thursday, May 11. HUG Award winners will be recognized on May 11. *The Cave Creek Communicator* an internal weekly communiqué was launched this week. Each week a school and/or a division will be highlighting their efforts and accomplishments. Each school or department will choose a community member, district employee and student to be recognized as an Ambassador. Howard Bennett (Bud), Cactus Shadows Student Body President for 2006-2007 was introduced and past president, Steven O'Connor was thanked for his service.

2. PUBLIC COMMENTS

2.1 Unscheduled Public Appearances – Kira Dubin, teacher at Desert Willow Elementary had students from the journalism club introduce themselves. They passed out the *Desert Willow Times* a student newspaper which is 100% student produced, written and edited. Students wear visors and press tags. They wrote a feature article for *Sports Beat*.

3. PRESENTATIONS/INFORMATION/REPORTS

3.1 Performing Arts Presentation – Evelyn Holbrook and Kay Schreiber reported on where we are going in the District with arts. Board Members were provided with Philosophy of the Arts information, an overview and a list of items that have been accomplished this year. Committee conducted an arts audit earlier this year and analysis of that data points to a majority of people believing arts should be an integral part of learning. Need to do more planning, goal setting and obtaining resources to reach state standards and our own objectives. Mr. Warren suggested an Arts Forum similar to the educational forum to bring in support for the arts and allow community input. Board questioned if the surveys came up with a time table to pull the program together per their expectations. The audit only asked questions as to what is happening now and didn't inquire about future timelines.

- 3.2 Future Problem Solvers Presentation – Two middle school teams went to state competition and took first and second place. In the individual category, eighth grader Alex Lazo took 1st place. The team and individual will go to Ft. Collins, Colorado to compete in an international competition. This program requires students to think creatively, critically and futuristically. Outline of competition and rules were discussed. Students performed a mock problem presentation. This program is aligned with Arizona Education Standards and enhances verbal and written communication. At DAMS, this program is taught during academy time which is ½ during the day. It is a gifted program and is on an invitation bases. Competitors have to have a certain reading and language level. STMS offers it as a curricular program because the limitation of 30 minutes is difficult.
- 3.3 Laptop Project – Dr. Burdick introduced the Apple Laptop Project and teachers Amy McBeth, Jeanne Damman and Assistant Principal Nadine Gofonia. These teachers are piloting this program through Apple and the K-12 Center provided two class sets of laptops. Goal of the pilot program was to show benefits to the technology committee for future technology plan and to integrate technology in the classroom. Ms. Damman students focused on multi media projects. Jake Sblendorio, DAMS student featured his multi media presentation of an original poem. Various other student poems were featured. Amy McBeth's students put together a business plan. A presentation was made that allowed the students to share what they learned. We are at front end of creating a technology plan and are currently using windows platform. This Laptop Projected allowed the introduction of Apple programs and tested the waters for Apple versus Windows platform usage. Apple programs provide multi-media capabilities which the Windows platform does not. Student engagement in technology will translate into increased student achievement. Need to evaluate the technology piece from being a special to being a part of the learning in the classroom on a daily basis. Technology committee hasn't begun to meet – will meet when a director is in place.
- 3.4 Construction Update – Dr. Frison and Mr. Roehler presented a slide show on current construction activity and gave a construction update for the Pinnacle Vista campus. The Administration Building and Buildings B and C are scheduled for completion June 20. The Media Center is scheduled for completion July 11 and the Multipurpose and Building A are scheduled for July 25. Plan was initially to use multipurpose room for staging. Movers will now be moving directly into classrooms.

At 6:58 p.m., meeting was recessed for 5 minutes. Reconvened at 7:09 p.m.

4. **CONSENT AGENDA** - Motion to approve consent agenda as presented was made. Mr. Warren moved and Ms. Reese seconded to accept agenda as presented. Motion passed unanimously.
5. **OLD BUSINESS** – none
6. **NEW BUSINESS**
- 6.1 AD) Donations – Dr. Ashby read an extensive list of donations. Dr. Christensen moved and Mr. Warren seconded the acceptance of these donations. Motion passed unanimously.
- 6.2 AD) Calendar Recommendation for 2006-2007 – Dr. Ashby presented the recommendation from the Calendar Review Committee and gave background information regarding goals of committee. Dr. Ashby recognized those people in attendance who worked on the committee. High School graduation date is recommended to be Thursday, May 24. High School teachers asked the committee to add additional half days for grading of final exams. Placement of two additional half days, May 23 and May 24 are being recommended for early release at the 9-12 level only. The committee voted to add ½ day for Job Embedded Professional Development to each month that currently didn't have a staff development day. Because some months already had staff development, only 5 additional Job Embedded Professional Development half days were placed on the calendar for K-8. A pilot program for early start time for next year is not able to be done at this time due to budget impact on transportation. Calendar prototypes were placed before the Board for review. Mr. Warren moved and Ms. Doche seconded to have this recommendation come forward as two separate items - Graduation date and JEPD. Motion passed unanimously. Discussion on Graduation: Board asked for assurance that the two additional half days would be sufficient to grade final exams. Finals for seniors are the week before. The graduation date is more in line with other districts. It is right next to Memorial Day weekend and no finals will be done Friday. Motion passed unanimously to approve high school graduation date as May 24, 2007. Motion 2 Mr. Warren moved to follow the administration recommendation and add five ½ days to the calendar and moving already half day to Friday. Ms. Reese seconded. Discussion: Mr. Warren received calls from parents regarding JEPD and their disappointment at having JEPD implemented. Dr. Ashby asked Scott Brown, parent who was on the committee to speak to the

process. Mr. Brown lives at 5346 East Gloria Lane, Cave Creek. Mr. Brown reported that the 06-07 calendar was already set and the task was to work within the already set calendar and work as a committee to come to a consensus. The committee was aware a lot of feelings in regard to JEPD and during course of meetings, several ideas and options were discussed. Pros and cons were given in the committee. School principals will be tasked to get communication stream out to parents to explain the learning going on during the half days so parents can see what this will do for their children. Concerns were raised regarding buses being available to pick up the students and this should not be a problem. We will check on the availability of buses to pick up from child care. There was a Call for Committee made to the community and parents had a chance to be a part of this committee. A public forum was also conducted on JEPD earlier in the year. Motion passed unanimously. For the record, board asked for a second vote. Motion passed unanimously.

- 6.3 AD) Preschool and Kids Club Fees – Communication Education is anticipating a slight cost increase in fees due to the increase in ASRS deductions. Community Ed is asking for a 12% increase on Kids Club fees and 8% increase on preschool fees. Information was also included on proposed fees for the half days related to JEPD. Community Ed has received a request for a Parents Day Out in preschool where the students would stay an extra hour through lunch. Ms. Reese moved and Mr. Warren seconded to increase fees as stated. To facilitate the day care for the JEPD days, Community Ed will work with principals for extra space and will hire additional personnel to accommodate. Parents will have to pre-register for this service. Community Ed will anticipate and have a game plan in place. Information will be sent out in newsletters approximately two weeks ahead of time. If there is a need, we can use the certified sub pool to assist. Motion passed unanimously
- 6.4 AD) 2005-2006 Budget Revision – By law the budget must be revised every year by May 15. Administration is recommending the Board accept budget amended by \$82,621. All funding areas have been amended. All grants and special revenue funds have been amended. Mr. Warren moved and Ms. Reese seconded. No Discussion. Motion passed unanimously.
- 6.5 AD) Approval of Certified Staff - Letter of Intent in lieu of Contract for 2006-2007 – Employee contracts will be issued once the Legislature has settled. Administration is asking to present a letter of intent in lieu of contract for 2006-2007 until such time we know more information. The IBN process is still in progress. Contingency language would have been so long, Administration felt it best to issue Letter of Intent in Lieu of Contracts. Mr. Warren moved and Ms. Reese seconded. No discussion. Motion passed unanimously
- 6.6 AD) Approval of Classified Support Staff 2006-2007 Agreement – Administration is recommending the Governing Board approve the agreement reached with the classified support staff. Ms. Tussey recognized some representatives from this committee – Mel Magers and Lyn Hogan. Due to lack of legislative action, letters of intent will be issued at a later date and will be based on following agreement reached with this group.

Classified/Support Staff Employee Agreement for 2006-2007

1. Legislative funding of the district at 2% unrestricted M & O; each eligible employee receives 1 step on schedule.
2. All non-12 month, benefit eligible employees receive 3 days paid time off. In addition to 2 holidays paid at time of winter break, 12-month employees receive 3 days paid time off.
3. Reclassify bus drivers – Move off the salary schedule with an increase of \$1.00 per hour
4. Reconvene committee when legislature has finalized budget.
5. Contingency: When additional unrestricted M & O becomes available beyond 3%, other reclassifications will be considered.
6. Additional % to the salary schedule if AZ legislature funds the district with unrestricted monies beyond the 2% at the base support level to 2.3% and 2.4% and at 3.0% unrestricted M & O.

Mr. Warren moved and Ms. Reese seconded. Discussion: With the \$1.00 per hour raise for bus drivers, we are close to other Districts around us. Mr. Magers complimented Administration for improved communication and feels they are in tuned with staff and students. Motion passed unanimously.

- 6.7 AD) Approval of Administrative Staff Letter of Intent in lieu of Contract for 2006-2007 – Administration recommends Governing Board approve a letter of intent in lieu of contract for administrators and those not paid on a salary schedule. Mr. Warren moved and Ms. Doche seconded. No discussion. Motion passed unanimously

7. **UPCOMING CALENDAR EVENTS** – - Due to Board members being out of town, the May 23, 2006 work study is being moved to May 30, 2006. Tuesday, May 16 is first date for the launch of the Long Range Facilities Planning Committee. Dr. Christensen and Ms. Doche will be the Board representatives for this committee. Motion to adjourn to Executive Session was made by Mr. Warren and seconded by Ms. Doche at 8:10 p.m. Public will be invited back in after executive session.
8. **EXECUTIVE SESSION** - Pursuant to A.R.S. 38-431.03(A)(1) – Discussion or consideration of employment of a public officer, appointee or employee of any public, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officers, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting. Member Christensen left after executive session.
9. Approval of High School Principal Contract – Public meeting reconvened at 9:42 p.m. Dr. Ashby recommends Mr. Sid Bailey as principal of Cactus Shadows High School at an annual salary of \$89,500 plus a car allowance effective July 1, 2006. Mr. Warren moved and Ms. Reese seconded. Motion passed unanimously. Board Member Doche asked for the procedures used to arrive that this decision be shared with the community. Dr. Burdick provided the following information. Screening committee looked at 30 applicants and brought forward 6 names. One person denied interview – so interviewed 5. Committee composition was director, principal, board member, student, teacher, classified. Candidates were asked 21 questions along with a written essay. Interview committee members followed this rigorous process and filled out a form after each interview and information was forwarded to Dr. Ashby. The plus/deltas for each candidate were listed. This committee deliberated for hours because there was difficulty bringing forward the second name for interview by Superintendent. Committee members agreed 100% on the first candidate which was Mr. Bailey. Point system, rankings, etc. were used to bring forward the names. Listed items CSHS needed now and then matched candidates to those qualities. Brought forward two names to Dr. Ashby and she interviewed those two candidates. The parent community survey was used to screen the initial group and was included in the interview process. Size of the survey was dependent on question and contained 340 to 430 responses. Thanked members of community staff for this process. Mr. Bailey was recognized and congratulated. Motion passed unanimously. Mr. Bailey is honored to be a part of CSHS and understands the importance of leadership. Thanked everyone for their vote of confidence.
10. **ADJOURNMENT** – Mr. Warren moved and Ms. Reese seconded a motion to adjourn. Motion passed unanimously. Meeting ended at 9:50 p.m.

Dated this 9th Day of May 2006

By Linda Schaner

Ms. Linda Schaner
Executive Assistant to the Superintendent and Governing Board
Cave Creek Unified School District